

Representing Fund Innovation & Entrepreneurship

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TEMPLATE FOR A FINAL REPORT

version: July 2023

Important preliminary note: This text is just a translation made for reading convenience purposes. The Dutch version is the sole authentic text.

The final report consists of two sections, Part A and Part B. Part A applies to the project as a whole and is submitted by the coordinator. If there are multiple beneficiaries, Part B is to be completed by each beneficiary business partner. As such, Part B may be submitted separately by each beneficiary to the Agency for Innovation and Entrepreneurship (VLAIO), if preferable.

The final report is complete only when all beneficiaries have submitted their reports.

Part B Final Report: Impact information (mandatory for each business partner)

B0. GENERAL INFORMATION

Project number (HBC.xxxx.xxxx):

Your name and job title:

Company/Organisation:

Companynumber:

Date of this final report:

B1. RESEARCH AND DEVELOPMENT (R&D) ACTIVITIES AT COMPANY LEVEL

This final report concerns a project of which the R&D activities were supported by VLAIO. For the calendar year prior to the date of this final report, please provide us with the following R&D data at individual company level (including the VLAIO supported R&D activities).

Year to which the R&D data provided in this table relates (yyyy)	
Number of FTEs involved in internal R&D activities (in figures, max 1 decimal)	
Gross expenditure on R&D activities:	
- Expenditure on internal R&D activities (integer, in euros)	
- Outsourced R&D activities (integer, in euros)	

B2. VALORISATION PROSPECTS, TAKING INTO ACCOUNT THE RESULTS OF THE PROJECT

In view of the results of your project, do you plan to invest more time and resources on one or more applicable innovations (such as a marketable product or service, the introduction of a new or improved process, etc.)?

No, because (multiple answers possible):

- The project results are insufficient to consider or justify any further investment
- The market situation has changed to such an extent that further investment no longer makes sense
- Our business strategy has changed and this is no longer within our scope
- Other

Explain your answer in further detail on the next page.

You no longer need to answer the remaining questions in this Part B section of the final report.

Yes, we are going to invest more into this.

Briefly explain your answer on the next page, summarising the further plan to achieve valorization.

Which project results will be used for future innovations?

What applicable innovations may result from this? Is any further research or development required?

What risks are you still exposed to? What is your further planning to achieve valorisation?

What are the deadlines and the cost?

What is your estimation of the current market opportunities/prospects of those possible innovations? Are there important deviations, positive or negative, with regards to the market opportunities/prospects stated at the time of project approval? If so, please elaborate and discuss the consequences thereof.

We have already introduced our project results to the market or the results have already been implemented in our processes.

Explain your answer on the next page, setting out the innovation(s) involved. What is your estimation of the current market opportunities/prospects of those innovations? Are there important deviations, positive or negative, with regards to the market opportunities/prospects stated at the time of project approval? If so, please elaborate and discuss the consequences thereof.

B3. PROTECTION OF INTELLECTUAL PROPERTY

Based on the project results, have you included any form of protection (patent, plant variety rights, trademark rights, notarial deposit, i-depot, etc.)?

- Yes
 - Not yet, but we plan on (possibly) doing so
- No, and we will not do so

If you answered 'Yes' to the above: please explain (briefly) which actions you have taken/will take to protect the results of the project and why.

If applicable, provide the list of registrations (patent number(s), trademark filing number(s), design deposit number(s), etc.), indicating whether these are pending or have already been granted.

If you have arranged non-registered protection, please explain (briefly) what actions you have taken/will take in this context (trade secrets, i-DEPOT, etc.)?

If you answered 'Not yet': please explain (briefly) why you do not yet have any form of protection at this point, and when you will proceed to arrange for protection (if at all).

If you answered 'No': please explain (briefly) why you did not arrange any of the above forms of protection.

B4. ADDED ECONOMIC VALUE FOR FLANDERS (leverage)

In the event of positive valorisation prospects (see first question in Part B of the final report), where will the added economic value (employment + investment due to the project) be realised in the next 5 years?

Entirely in Flanders

Mainly in Flanders

Mainly outside of Flanders

Entirely outside of Flanders

Please explain your answer. What has been realised in Flanders, what has been realised outside of Flanders? What has determined these outcomes? What was the ratio, in and outside of Flanders?

When submitting your project application, you were asked to provide a quantitative estimate of the expected added economic value (employment and investment) in Flanders associated with the use of the results of this project, for a period (valorisation period) of 5 years from the end date of the VLAIO project.

Looking back now at this original estimate at the end of the project, should the figures be adjusted?
Enter the updated figures in the table below.

Table 1: Sales and export related to the project results

	Year 1	Year 2	Year 3	Year 4	Year 5
Year (yyyy)					
Expected additional sales related to project (integer, in euros)					
Expected additional exports related to project (integer, in euros)					

Table 2: Added value in Flanders related to the project

	Year 1	Year 2	Year 3	Year 4	Year 5
Year (yyyy)					
Expected additional employment related to the project in Flanders (1 decimal, in FTE)					
Labour costs in accordance with this expected additional employment in Flanders (whole number, in euros)					
Expected non-recurring cost, investments in Flanders directly related to the project (whole number, in euros) *					

(*) Please briefly describe the type of one-off costs/investments involved.

Comment on the main differences between these new estimated figures compared to those upon submission of the project proposal.

B5. ADDED SOCIETAL VALUE

If applicable, discuss the main societal aspects (climate, environmental, energy, circular economy, health, nutrition, education, mobility, etc.) on which the valorisation of the project results may have an impact. How does this impact manifest itself and to what extent (in qualitative terms)?

B6. EXPLANATORY NOTES OR ADDITIONAL COMMENTS (optional)

Please include, if useful, any comments that you could not include elsewhere in the template here. Alternatively, upload them as a separate document, if desired.