

# Application research project

[Klik hier om je aanvraag in het Nederlands in te dienen.](#)

[More information about the application for this subsidy](#)

## Project

Give the project title

Part of a  
European/interregional  
project

Yes  No

## Applicant

Fill in the data of the company for which you want to submit an application.

Does the company have a  
Belgian company number  
(CBE)?

Yes  No

Enter the company number from the [Crossroads Bank for Enterprises](#) below.

Company number (CBE)

## Contact details

Enter your e-mail address below. To this address we will send an e-mail with a personalised link to your application.

First name

Name

E-mail

Submit



### Complete your submission

Please enter all information. We do not have the necessary data to complete this submission.  
The submission can only be finalized if all partners have been added.

#### ▼ [How to complete this application?](#)

- The main applicant adds possible industrial and research partners. The specified contacts receive an e-mail with the link to the application.
- The main applicant completes the form "General project information" and "Main applicant" and submits it.
- Each industrial and research partner completes his specific part and submits it.

If required each contact can share the access to the application by forwarding the e-mail with the link. To login, the access control of the Flemish government is applied ([toegangsbeheer van de Vlaamse overheid](#) – with electronic identity card or one of the other options).

After submitting you cannot change the information. Your application is complete when the general project information was submitted and the main applicant and possible project partners submitted their specific part. Then all submitters will receive a confirmation with an overview of the application.

[More information about an application for subsidy on development projects \(in Dutch\)](#)

[More information about an application for subsidy on research projects \(in Dutch\)](#)

### General project information

Project title

Status

Dossier type

To validate

Onderzoeksproject (OND)

Open form

Have all partners been added to this project?

No ▼

### Main applicant

Organization

Status

In draft

Open form

### Industrial Partners

Add

Organization

Status

No data

### Research Partners

Add



Organization

Status

---

No data

Project information


1

2

3

## Project information

### General information

Project title	<input type="text" value="Project title"/>
Start date	<input type="text" value="Start date"/> 
Duration in months	<input type="text" value="Duration in months"/>
This project is a resubmission	<input type="radio"/> Yes <input checked="" type="radio"/> No

### Project description

Please download the following [MS Word template](#), fill it in and upload it below.

 [Add attachment](#)  
Drag attachment here to add

### External experts to avoid

To assess an application, the agency can use external experts. In the case of a written consultation of the experts, the names of the experts will not be released to you as an applicant. The experts are bound by confidentiality and objectivity. The agency avoids obvious competitors. As single applicant you can specify up to 15 names of companies, organizations, research groups or persons that you wish to exclude (entire sectors, countries or research institutions can't be excluded). If there are more partners, the overall maximum number is 30.

External experts to avoid

Next



## Declarations

*You are authorised to submit the general project information: complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.*

*You are not authorised to submit the general project information? Forward the mail with the link to the application to the authorised person, to submit the general project information.*

**After submitting you cannot change the information.** *Your application is complete when the general project information was submitted and the main applicant and possible project partners submitted their specific part. Then all submitters will receive a confirmation with an overview of the application.*

### Submitter

First name

Name

E-mail

Previous

Next

Company information



## Company information

### Company information

Company number (CBE)

- Name
- Legal form
- Start date
- Street
- Number
- Box
- Postal code
- City
- Country

### Additional information

Website

### Contact

Enter contact details of the person we can contact for questions concerning the content of the project.

First name

Name

Function

Phone

E-mail

### Contact correspondence address

By default, the address of the registered office was taken over from the CBE. Please change the details below if you wish to use a different correspondence address.

Street

Number

Box

Postalcode

City

Country

Next



## Additional company information

### Flemish establishment

The Flemish establishment from which the marketing will take place.

Establishment of the company in the CBE  Yes  No

Company number (CBE)

Establishment (CBE)

### Employment figures

Current number of employees on the payroll Flemish establishment

Current number of self-employed and/or freelancers on an invoice basis Flemish establishment

### Requirement of a climate plan

Only for large enterprises or energy intensive SMEs: please download the following [MS Word](#) template, fill it in and upload it below.

[Add attachment](#)  
Drag attachment here to add

### Legal representative

Enter the data of the legal representative who, as submitter, will accept the General Conditions Innovation Support, or gives the mandate for this to the submitter of the application.

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
E-mail	<input type="text" value="E-mail"/>



## Financial information

### Contact for financial information

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
Phone	<input type="text" value="🇧🇪 Phone"/>
E-mail	<input type="text" value="E-mail"/>

### Remedial plan OIM

If your company is a [company in difficulty \(OIM\)](#) and you are allowed to remediate, add the remedial plan here

[Add attachment](#)  
Drag attachment here to add

### Company size

Enter below the result of the company size determination that you made in the document [bepaling.grootte onderneming](#):

Type of company	<input type="text" value="Small company"/>
-----------------	--------------------------------------------

### Mandatory attachments

Include the completed [bepaling.grootte onderneming](#) document below, as well as all other mandatory attachments as stated in chapter B of the [bepaling.grootte onderneming](#) document. Pay attention to the correct naming of the documents.

[Add attachment](#)  
Drag attachment here to add

### Cash flow plan

The following organizations are required to upload [a cash flow plan](#) below:

- small or medium-sized companies that have been in existence for less than 3 years
- companies that are a company in difficulty (OIM) at the time of submission, but which are nevertheless allowed to submit thanks to a remedial plan.

[Add attachment](#)  
Drag attachment here to add



## Latest financial statement

Have any figures already been filed with the NBB at the time of submission?

Yes  No

Previous

Next



## Financial information - part 2

### Information

Please fill in the amounts if you have already filed annual accounts. In the abridged model of the annual accounts at the National Bank of Belgium, the headings below are not mandatory. In that case, please fill in these sections on the basis of an internal balance sheet and profit and loss account where these sections are listed.

#	Financial account	Amount latest financial statement	Amount year - 1	Amount year - 2	
1	70 - Turnover	€ 0,00	€ 0,00	€ 0,00	Edit
2	71 - Changes in...	€ 0,00	€ 0,00	€ 0,00	Edit
3	72 - Produced ...	€ 0,00	€ 0,00	€ 0,00	Edit
4	74 - Other ope...	€ 0,00	€ 0,00	€ 0,00	Edit
5	60 - Goods for...	€ 0,00	€ 0,00	€ 0,00	Edit
6	61 - Services a...	€ 0,00	€ 0,00	€ 0,00	Edit
7	9900 - Gross ...	€ 0,00	€ 0,00	€ 0,00	Edit

Previous

Next



# Impact

## Impact

Please download the following [MS Word template](#), fill it in and upload it below.

 [Add attachment](#)  
Drag attachment here to add

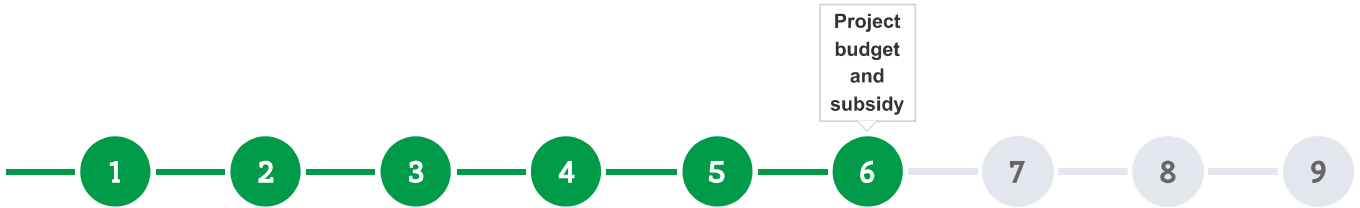
## Attachments

Explicitly mention in the attachment if it concerns an attachment which is confidential to the external experts.

 [Add attachment](#)  
Drag attachment here to add

Previous

Next



# Project budget and subsidy

## Project budget

Please download the following [MS Excel template](#), fill it in and upload it below. This is a mandatory attachment for the main applicant, optional for the industrial partners (only for industrial partners that provide their budget separately from the main applicant).

Any files uploaded below, **will not be downloadable** by fellow applicants. Only VLAIO will be able to read the file.

[Add attachment](#)  
Drag attachment here to add

## Partner budget

Please enter the values of the budget application **for this partner** (See template budget application, “budget application partner”). The Third-party services will be requested in the next step.

Grant percentage	<input type="text" value="Grant percentage"/>
Monthly working units	<input type="text" value="Monthly working units"/>
Staffing costs	<input type="text" value="Staffing costs"/>
Overhead costs	<input type="text" value="Overhead costs"/>
Operating costs	<input type="text" value="Operating costs"/>
Investment costs	<input type="text" value="Investment costs"/>

[Previous](#) [Next](#)



## Third-party services

### Information

Please enter the third parties who will provide a service in the project. Use "Add" if you would like to add extra.

Add

The organization is	Company	Name of the foreign	Cost
a	registration number (BExxx.xxx)	company	

Previous

Next

1

2

3

4

5

6

7

8

9

## Declarations

*You are a legal representative or mandated of the legal representative and want to submit the application: complete the declaration below, complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.*

*You are not the legal representative and not mandated? Forward the mail with the link to the application to the legal representative or mandated, to complete the declaration and to submit.*

**After submitting you cannot change the information.** Your application is complete when the general project information was submitted and the main applicant and possible project partners submitted their specific part. Then all submitters will receive a confirmation with an overview of the application.

As legal representative or mandated of the legal representative, I authorize Flanders Innovation and Entrepreneurship, hereafter referred to as VLAIO, acting on behalf of the Fund for Innovation and Entrepreneurship, to perform all actions as a result of the application for this project.

I declare that I do not receive or will apply for any other government funding for this project. 'Other government funding' also includes the tax credit in the context of Young Innovative Company (YIC).

By submitting this application I declare to have read and to accept the [Algemene Voorwaarden Innovatiesteun \(versie 2023.1\)](#). I also accept that through the Decision to Grant Subsidy additional special conditions can be imposed.

I declare that on the date of submission of this application, the company has no overdue unpaid taxes and/or employer social security contributions, is up to date with respect to all the required (environmental) permits, and has no pending recovery decision under European or national law (Deggendorf rule).

I declare that all information in this application, including the financial information of the company, is completed correctly.

I declare that the company and the group to which the company belongs do not catalogue as an undertaking in difficulty (UID) at the time of project submission. The only exception to this is if the enterprise cataloguing as UID is the only Flemish partner applying for support for the VLAIO Research project ("VLAIO-Onderzoeksproject") or VLAIO Development project ("VLAIO-Ontwikkelingsproject") in question. In this case this enterprise declares its agreement, on penalty of inadmissibility of the application for support, to remedy this status of UID in accordance with the terms and conditions of the support program concerned and/or the special financial condition to be fulfilled linked to the Decision to grant support.

I declare that all information in this application about the categorization as an Undertaking in difficulty (UID) has been correctly completed.

I declare that I will immediately inform VLAIO if the company or the group to which the company belongs is classified as an undertaking in difficulty between the time of project submission and the project decision. This applies for example in the situation where the financial data change in this respect as a result of the approval of the final annual accounts after the time of project submission.

I declare that the company in case of subcontracting of tasks to a research institute pays the service against market price or compensates the costs completely, with a reasonable margin in addition.

I hereby declare that all information in this application regarding the characterization as a "company that falls under the application of the requirement of a climate plan" has been filled in correctly. Please complete this information in the following [MS Word](#) file and upload it below.

 [Add attachment](#)

Drag attachment here to add

## Submitter

First name

Name

E-mail

Previous

Next

# Add industrial partner

Does this partner have a Belgian company number (CBE)?  Yes  No

## Company data

Enter the company number from the [Crossroads Bank for Enterprises](#) below.

Company number (CBE)

## Contact industrial partner

Enter contact details of the person at the industrial partner who we should send an e-mail with a personalised link to the application.

First name

Name

E-mail



Company information



## Company information

### Company information

Company number (CBE)

Name  
Legal form  
Start date  
Street  
Number  
Box  
Postal code  
City  
Country

### Additional information

Website

### Contact

Enter contact details of the person we can contact for questions concerning the content of the project.

First name

Name

Function

Phone

E-mail

### Contact correspondence address

By default, the address of the registered office was taken over from the CBE. Please change the details below if you wish to use a different correspondence address.

Street

Number

Box

Postalcode

City

Country

Next



## Additional company information

### Flemish establishment

The Flemish establishment from which the marketing will take place.

Establishment of the company in the CBE  Yes  No

Company number (CBE)

Establishment (CBE)

### Employment figures

Current number of employees on the payroll Flemish establishment

Current number of self-employed and/or freelancers on an invoice basis Flemish establishment

### Requirement of a climate plan

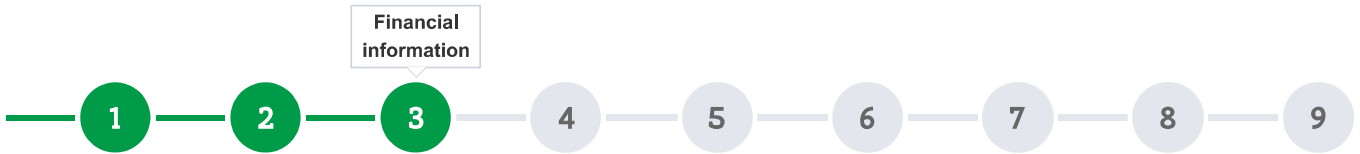
Only for large enterprises or energy intensive SMEs: please download the following [MS Word](#) template, fill it in and upload it below.

[Add attachment](#)  
Drag attachment here to add

### Legal representative

Enter the data of the legal representative who, as submitter, will accept the General Conditions Innovation Support, or gives the mandate for this to the submitter of the application.

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
E-mail	<input type="text" value="E-mail"/>



## Financial information

### Contact for financial information

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
Phone	<input type="text" value="🇧🇪 Phone"/>
E-mail	<input type="text" value="E-mail"/>

### Remedial plan OIM

If your company is a [company in difficulty \(OIM\)](#) and you are allowed to remediate, add the remedial plan here

[Add attachment](#)  
Drag attachment here to add

### Company size

Enter below the result of the company size determination that you made in the document [bepaling.grootte onderneming](#):

Type of company	<input type="text" value="Small company"/>
-----------------	--------------------------------------------

### Mandatory attachments

Include the completed [bepaling.grootte onderneming](#) document below, as well as all other mandatory attachments as stated in chapter B of the [bepaling.grootte onderneming](#) document. Pay attention to the correct naming of the documents.

[Add attachment](#)  
Drag attachment here to add

### Cash flow plan

The following organizations are required to upload [a cash flow plan](#) below:

- small or medium-sized companies that have been in existence for less than 3 years
- companies that are a company in difficulty (OIM) at the time of submission, but which are nevertheless allowed to submit thanks to a remedial plan.

[Add attachment](#)  
Drag attachment here to add

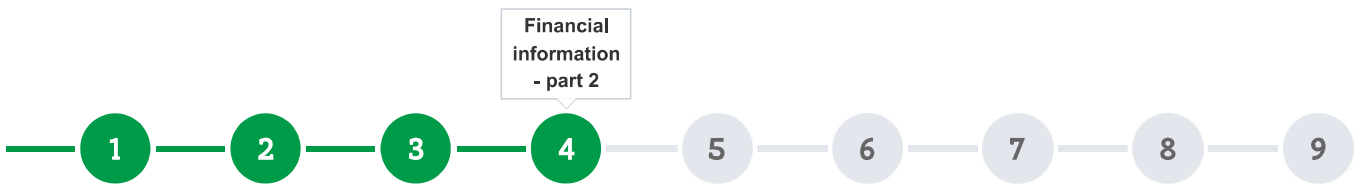
## Latest financial statement

Have any figures already been filed with the NBB at the time of submission?

Yes  No

Previous

Next



## Financial information - part 2

### Information

Please fill in the amounts if you have already filed annual accounts. In the abridged model of the annual accounts at the National Bank of Belgium, the headings below are not mandatory. In that case, please fill in these sections on the basis of an internal balance sheet and profit and loss account where these sections are listed.

#	Financial account	Amount latest financial statement	Amount year - 1	Amount year - 2		
<a href="#">?</a>	1	70 - Turnover	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>
<a href="#">?</a>	2	71 - Changes in...	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>
<a href="#">?</a>	3	72 - Produced ...	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>
<a href="#">?</a>	4	74 - Other ope...	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>
<a href="#">?</a>	5	60 - Goods for...	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>
<a href="#">?</a>	6	61 - Services a...	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>
<a href="#">?</a>	7	9900 - Gross ...	€ 0,00	€ 0,00	€ 0,00	<a href="#">Edit</a>

[Previous](#)

[Next](#)



# Impact

## Impact

Please download the following [MS Word template](#), fill it in and upload it below.

[📎 Add attachment](#)  
Drag attachment here to add

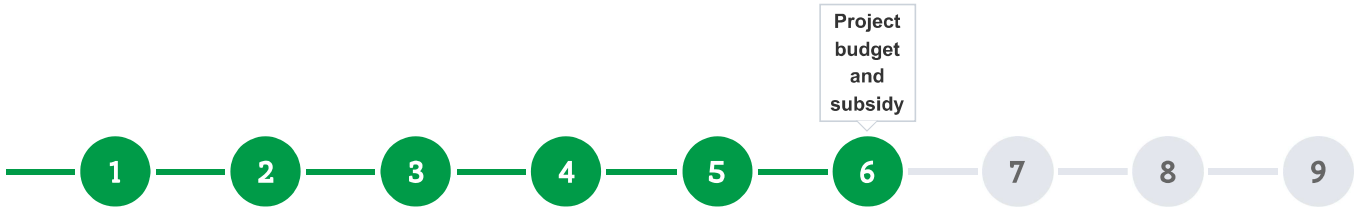
## Attachments

Explicitly mention in the attachment if it concerns an attachment which is confidential to the external experts.

[📎 Add attachment](#)  
Drag attachment here to add

Previous

Next



## Project budget and subsidy

### Project budget

Please download the following [MS Excel template](#), fill it in and upload it below. This is a mandatory attachment for the main applicant, optional for the industrial partners (only for industrial partners that provide their budget separately from the main applicant).

Any files uploaded below, **will not be downloadable** by fellow applicants. Only VLAIO will be able to read the file.

 [Add attachment](#)  
Drag attachment here to add

### Partner budget

Please enter the values of the budget application **for this partner** (See template budget application, “budget application partner”). The Third-party services will be requested in the next step.

Grant percentage	<input type="text" value="Grant percentage"/>
Monthly working units	<input type="text" value="Monthly working units"/>
Staffing costs	<input type="text" value="Staffing costs"/>
Overhead costs	<input type="text" value="Overhead costs"/>
Operating costs	<input type="text" value="Operating costs"/>
Investment costs	<input type="text" value="Investment costs"/>

[Previous](#) [Next](#)



## Third-party services

### Information

Please enter the third parties who will provide a service in the project. Use "Add" if you would like to add extra.

Add

The organization is	Company	Name of the foreign	Cost
a	registration number (BExxx.xxx)	company	

Previous

Next



1

2

3

4

5

6

7

8

9

## Declarations

*You are a legal representative or mandated of the legal representative and want to submit the application: complete the declaration below, complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.*

*You are not the legal representative and not mandated? Forward the mail with the link to the application to the legal representative or mandated, to complete the declaration and to submit.*

**After submitting you cannot change the information.** Your application is complete when the general project information was submitted and the main applicant and possible project partners submitted their specific part. Then all submitters will receive a confirmation with an overview of the application.

As legal representative or mandated of the legal representative, I authorize Flanders Innovation and Entrepreneurship, hereafter referred to as VLAIO, acting on behalf of the Fund for Innovation and Entrepreneurship, to perform all actions as a result of the application for this project.

I declare that I do not receive or will apply for any other government funding for this project. 'Other government funding' also includes the tax credit in the context of Young Innovative Company (YIC).

By submitting this application I declare to have read and to accept the [Algemene Voorwaarden Innovatiesteun \(versie 2023.1\)](#). I also accept that through the Decision to Grant Subsidy additional special conditions can be imposed.

I declare that on the date of submission of this application, the company has no overdue unpaid taxes and/or employer social security contributions, is up to date with respect to all the required (environmental) permits, and has no pending recovery decision under European or national law (Deggendorf rule).

I declare that all information in this application, including the financial information of the company, is completed correctly.

I declare that the company and the group to which the company belongs do not catalogue as an undertaking in difficulty (UID) at the time of project submission. The only exception to this is if the enterprise cataloguing as UID is the only Flemish partner applying for support for the VLAIO Research project ("VLAIO-Onderzoeksproject") or VLAIO Development project ("VLAIO-Ontwikkelingsproject") in question. In this case this enterprise declares its agreement, on penalty of inadmissibility of the application for support, to remedy this status of UID in accordance with the terms and conditions of the support program concerned and/or the special financial condition to be fulfilled linked to the Decision to grant support.

I declare that all information in this application about the categorization as an Undertaking in difficulty (UID) has been correctly completed.

I declare that I will immediately inform VLAIO if the company or the group to which the company belongs is classified as an undertaking in difficulty between the time of project submission and the project decision. This applies for example in the situation where the financial data change in this respect as a result of the approval of the final annual accounts after the time of project submission.

I declare that the company in case of subcontracting of tasks to a research institute pays the service against market price or compensates the costs completely, with a reasonable margin in addition.

I hereby declare that all information in this application regarding the characterization as a "company that falls under the application of the requirement of a climate plan" has been filled in correctly. Please complete this information in the following [MS Word](#) file and upload it below.

 [Add attachment](#)

Drag attachment here to add

## Submitter

First name

Name

E-mail

Previous

Next

# Add research partner

Does this partner have a  Yes  No  
Belgian company number  
(CBE)?

## Organisation data

Enter the company number from the [Crossroads Bank for Enterprises](#) below.

Company number (CBE)

Department

## Contact research partner

Enter contact details of the person at the research partner who we should send an e-mail with a personalised link to the application.

First name

Name

E-mail

Research partner

1

2

3

4

## Research partner

### Company information

Company number (CBE)

Name

Legal form

Start date

Street

Number

Box

Postal code

City

Country

### Additional information

Department

Website

Website

### Contact

Enter contact details of the person we can contact for questions concerning the content of the project.

First name

Name

Function

Phone

E-mail

### Contact correspondence address

By default, the address of the registered office was taken over from the CBE. Please change the details below if you wish to use a different correspondence address.

Street

Number

Box

Box

Postalcode

City

Country

Next



# Project budget

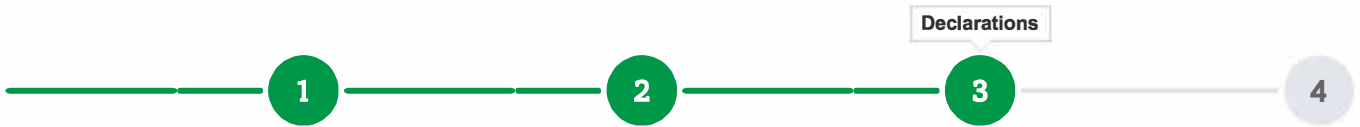
## Project budget

Please download the following [MS Excel template](#), fill it in and provide it to the main applicant. The main applicant collects the project budget of the partners in one file. Upload a file here only if you want to provide the budget separately from the main applicant.

[Add attachment](#)  
Drag attachment here to add

Please enter the values of the budget application for this partner (See template budget application, “budget application partner”). The Third-party services will be requested in the next step.

Monthly working units	<input type="text" value="Monthly working units"/>
Staffing costs	<input type="text" value="Staffing costs"/>
Overhead costs	<input type="text" value="Overhead costs"/>
Operating costs	<input type="text" value="Operating costs"/>
Third-party services	<input type="text" value="Third-party services"/>
Investment costs	<input type="text" value="Investment costs"/>



## Declarations

*You are a legal representative or mandated of the legal representative and want to submit the application: complete the declaration below, complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.*

*You are not the legal representative and not mandated? Forward the mail with the link to the application to the legal representative or mandated, to complete the declaration and to submit.*

**After submitting you cannot change the information.** *Your application is complete when the general project information was submitted and the main applicant and possible project partners submitted their specific part. Then all submitters will receive a confirmation with an overview of the application.*

As legal representative or mandated of the legal representative, I authorize Flanders Innovation & Entrepreneurship (VLAIO), acting on behalf of the Fund for Innovation and Entrepreneurship, to perform all actions as a result of the application for this project.

I declare to have knowledge of the program characteristics, the content of the project and that I will deploy the necessary resources for the implementation of the project. More specifically, I confirm the basic principles concerning the participation in the research results as described in the project.

I also declare that I have not received any subsidy for this project.

The agreements between the project partners concerning the project are clear. These agreements are described in the application and will be elaborated in a cooperation agreement if the project is approved.

## Submitter

First name

Name

E-mail

Previous

Next