

Application Innovation Mandate Phase 1

[Klik hier voor een aanvraag in het Nederlands.](#)

[More information about the application for this subsidy](#)

Project

Give the project title

Candidate mandate holder - Applicant

First name

Name

Company of industrial promotor

Is the company already created?

Yes No

Enter the company number from the [Crossroads Bank for Enterprises](#) below.

Company number (CBE)

Knowledge institute

Enter the company number from the [Crossroads Bank for Enterprises](#) below.

Company number (CBE)

Contact details

Enter your e-mail address below. To this address we will send an e-mail with a personalised link to your application.

First name

Name

E-mail

Submit

Application Innovation Mandate Phase 1

Your application for a mandate is being prepared. This may take several minutes.

You will receive an e-mail with a personalised link to your application. Keep this message. As long as you did not submit your application fully, you can re-open it by using the link.

If you do not receive an e-mail within 15 minutes, you can contact us at baekeland-im@vlaio.be.



Complete your submission

Please enter all information. We do not have the necessary data to complete this submission.
The submission can only be finalized if all partners have been added.

> [How to complete this application?](#)

General project information

Project title

Status

△ To validate

Have all partners been added to this project?

No

Main applicant

The main applicant ("hoofdaanvrager") is the industry partner who acts as the main applicant towards VLAIO. Industry partners ("bedrijfspartners") are project partners who participate in the execution of the industrial part of the project and request VLAIO support.

Organization

Status

△ In draft

Open form

Industrial Partners

Add

Organization

Status

No data

Knowledge Institutes

Add

Organization

Status

△ In draft

Open form

Company information

1

2

3

4

5

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Company information

Company

Ondernemin...
(KBO)

Name

Legal form

Start date

Street

Number

Box

Postal code

City

Country

Additional information

Website

Website

Correspondence address

By default, the address of the registered office was taken over from the CBE. Please change the details below if you wish to use a different correspondence address.

Street

Number

Bus

Postalcode

City

Country

Flemish establishment

The Flemish establishment from which the marketing will take place.

Establishment of the
company in the CBE

Yes

No

Company number (CBE)

Establishment

Make a choice

Next

Additional company information

Industrial promotor

The industrial mentor is the person appointed by the applicant (company) to support the doctoral candidate. He/she has adequate research experience (PhD or equivalent) in order to guarantee a qualitative support.

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
Phone	<input type="text" value="Phone"/>
E-mail	<input type="text" value="E-mail"/>
Academic degree	<input type="text" value="Highest university degree obtained"/>

Legal representative

Enter the data of the legal representative who, as submitter, will accept the General Conditions Innovation Support and the Program Specific Conditions, or gives the mandate for this to the submitter of the application.

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
E-mail	<input type="text" value="E-mail"/>

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[Next](#)

Financial information

Contact for financial information

First name	<input type="text" value="First name"/>
Name	<input type="text" value="Name"/>
Function	<input type="text" value="Function"/>
Phone	<input type="checkbox"/> Phone
E-mail	<input type="text" value="E-mail"/>

Remedial plan OIM

If your company is a [company in difficulty \(OIM\)](#) and you are allowed to remediate, add the remedial plan here

[Add attachment](#)
Drag attachment here to add

Company size

Enter below the result of the company size determination that you made in the document [bepaling.grootte onderneming](#):

Type of company	<input type="text" value="Small company"/>
-----------------	--

Mandatory attachments

Include the completed [bepaling.grootte onderneming](#) document below, as well as all other mandatory attachments as stated in chapter B of the [bepaling.grootte onderneming](#) document. Pay attention to the correct naming of the documents.

[Add attachment](#)
Drag attachment here to add

Cash flow plan

The following organizations are required to upload [a cash flow plan](#) below:

- small or medium-sized companies that have been in existence for less than 3 years
- companies that are a company in difficulty (OIM) at the time of submission, but which are nevertheless allowed to submit thanks to a remedial plan.

[Add attachment](#)
Drag attachment here to add

Latest financial statement

Have any figures already been filed with the NBB at the time of submission?

Yes No








[Previous](#)

[Next](#)

Financial information - part 2

Information

Please fill in the amounts if you have already filed annual accounts. In the abridged model of the annual accounts at the National Bank of Belgium, the headings below are not mandatory. In that case, please fill in these sections on the basis of an internal balance sheet and profit and loss account where these sections are listed.

#	Financial account	Amount latest financial statement	Amount year - 1	Amount year - 2	
? 1	70 - Turnover	€ 0,00	€ 0,00	€ 0,00	 Edit
? 2	71 - Changes in...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 3	72 - Produced ...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 4	74 - Other ope...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 5	60 - Goods for...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 6	61 - Services a...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 7	9900 - Gross ...	€ 0,00	€ 0,00	€ 0,00	 Edit

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Partner
budget

Partner budget

The project budget and subsidy are only requested for knowledge institutions.

Previous

Next

Declarations

- As legal representative or mandated of the legal representative, I authorize Flanders Innovation and Entrepreneurship, hereafter referred to as VLAIO, acting on behalf of the Fund for Innovation and Entrepreneurship, to perform all actions as a result of the application for this project.

I declare that I do not receive or will apply for any other government funding for this project. 'Other government funding' also includes the tax credit in the context of Young Innovative Company (YIC).

I certify that all the information in this application regarding the classification as a Company in Difficulty (OIM) has been correctly filled in.

I declare that I will immediately inform VLAIO if the enterprise is classified as a company in difficulty between the time of the project submission and the project decision.

I declare that I have taken note of the project application and the modalities of such project application as described in the manual of the Agency for Innovation and Business, acting for the Fund for Innovation and Entrepreneurship.

In case of approval of the innovation mandate, I agree that the project will be carried out by the candidate mandate holder and that guidance will be provided by the industrial promoter(s) and the scientific promoter(s). The activities of the promoters imply that at the request of the Agency for Innovation and Entrepreneurship, acting for the Fund for Innovation and Entrepreneurship, or at the request of the candidate holder, the promoters concerned are available to consult each other on the progress of the project, to advise on interim reports, publications and the valorisation process of the research.

I agree to the activities being carried out as stated in the accompanying project application.

Submitter

You are a legal representative or mandated of the legal representative and want to submit the application: complete the declaration above, complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.

You are not the legal representative and not mandated? Forward the mail with the link to the application to the legal representative or mandated, to complete the declaration and to submit.

After submitting you cannot change the information. Your application will only be complete after the general project information has been submitted and all partners, if any, have submitted their specific part. After this, all applicants will receive a confirmation with the overview of the application.

First name

Name

E-mail

Previous

Next

Add industrial partner

Does this partner have a Belgian company number (CBE)?

Yes No

Company data

Enter the company number from the [Crossroads Bank for Enterprises](#) below.

Company number (CBE)

Contact industrial partner

Enter contact details of the person at the industrial partner who we should send an e-mail with a personalised link to the application.

First name

Name

E-mail

Submit

Add industrial partner

Adding/inserting the partner to the project is being prepared. It may take a few minutes before the partner receives an e-mail with a personalised link to the application and is added to the project overview.

If the partner has not been added to the project overview within 15 minutes, you can contact us at baekeland-im@vlaio.be

Company information

1

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3

4

5

6

7

Company information

Company

Ondernemin...
(KBO)

Name

Legal form

Start date

Street

Number

Box

Postal code

City

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Additional information

Website

Website

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Establishment of the
company in the CBE

Yes

No

Company number (CBE)

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Make a choice

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Additional
company
information

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E-mail	<input type="text" value="E-mail"/>

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Drag attachment here to add

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Drag attachment here to add

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Drag attachment here to add

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Previous

Next

Financial information - part 2

Information

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? 2	71 - Changes in...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 3	72 - Produced ...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 4	74 - Other ope...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 5	60 - Goods for...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 6	61 - Services a...	€ 0,00	€ 0,00	€ 0,00	 Edit
? 7	9900 - Gross ...	€ 0,00	€ 0,00	€ 0,00	 Edit

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Partner
budget

Partner budget

The project budget and subsidy are only requested for knowledge institutions.

Previous

Next

Declarations

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I declare that I do not receive or will apply for any other government funding for this project. 'Other government funding' also includes the tax credit in the context of Young Innovative Company (YIC).

I certify that all the information in this application regarding the classification as a Company in Difficulty (OIM) has been correctly filled in.

I declare that I will immediately inform VLAIO if the enterprise is classified as a company in difficulty between the time of the project submission and the project decision.

I declare that I have taken note of the project application and the modalities of such project application as described in the manual of the Agency for Innovation and Business, acting for the Fund for Innovation and Entrepreneurship.

In case of approval of the innovation mandate, I agree that the project will be carried out by the candidate mandate holder and that guidance will be provided by the industrial promoter(s) and the scientific promoter(s). The activities of the promoters imply that at the request of the Agency for Innovation and Entrepreneurship, acting for the Fund for Innovation and Entrepreneurship, or at the request of the candidate holder, the promoters concerned are available to consult each other on the progress of the project, to advise on interim reports, publications and the valorisation process of the research.

I agree to the activities being carried out as stated in the accompanying project application.

Submitter

You are a legal representative or mandated of the legal representative and want to submit the application: complete the declaration above, complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.

You are not the legal representative and not mandated? Forward the mail with the link to the application to the legal representative or mandated, to complete the declaration and to submit.

After submitting you cannot change the information. Your application will only be complete after the general project information has been submitted and all partners, if any, have submitted their specific part. After this, all applicants will receive a confirmation with the overview of the application.

First name

Name

E-mail

Previous

Next

Knowledge
institute

1

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Knowledge institute

Knowledge institute

Company
number (CBE)

Name

Legal form

Start date

Street

Number

Box

Postal code

City

Country

Additional information

Department

Faculty, Department, Lab

Website

Website

Scientific promotor

The scientific promotor is the person who is responsible for supervising the candidate's innovation mandate and is associated with the knowledge institution.

First name

First name

Name

Name

Function

Function

Phone

Phone

E-mail

E-mail

Scientific promotor contact address

Street

Street

Number

Number

Box

Box

Postalcode

Postalcode

City

City

Country

Country

Scientific co-promotor

First name

First name

Name

Name

Function

Function

Phone

Phone

E-mail

E-mail

Next

Partner budget

See [explanatory document](#) for more info (in Dutch).

Please download the following [MS Excel template](#), fill it in and upload it below. The main applicant collects the project budget of the partners in one file.

 [Add attachment](#)
Drag attachment here to add

Please enter the values of the budget application (See template budget application, "budget application partner").

Attention! Only enter the amounts of you as a knowledge institution in the project here. In the event that several business or research partners participate in the project, this does NOT correspond to the total budget of the project.

Monthly working units	<input type="text" value="Monthly working units"/>
Staffing costs	<input type="text" value="Staffing costs"/>
Overhead costs	<input type="text" value="Overhead costs"/>
Operating costs	<input type="text" value="Operating costs"/>

Estimated project budget fase 2

 [Add attachment](#)
Drag attachment here to add

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Declarations

- As legal representative or mandated of the legal representative, I authorize Flanders Innovation and Entrepreneurship, hereafter referred to as VLAIO, acting on behalf of the Fund for Innovation and Entrepreneurship, to perform all actions as a result of the application for this project.

By submitting this application I declare to have read and to accept the [Algemene Voorwaarden Innovatiesteun \(versie 2023.1\)](#) and the [Program Specific Conditions Innovation Mandates phase 1+2 \(version 2019.1\)](#). I also accept that through the Decision to Grant Subsidy additional special conditions can be imposed.

I declare that on the date of submission of this application, the company has no overdue unpaid taxes and/or employer social security contributions, is up to date with respect to all the required (environmental) permits, and has no pending recovery decision under European or national law (Deggendorf rule).

In verband met het vervullen van de criteria van organisatie voor onderzoek en kennisverspreiding zoals vermeld in punt 16, ff) van de Kaderregeling (2022/C 414/01) van 19 oktober 2022 betreffende staatssteun voor onderzoek, ontwikkeling en innovatie (1) verklaar ik, als rechtsgeldige vertegenwoordiger of gemandateerde van de rechtsgeldige vertegenwoordiger van mijn organisatie, dat deze organisatie elk onderstaand criterium ondubbelzinnig vervult en dit ook kan argumenteren en staven aan de hand van formele organisatie-eigen documenten.

- De organisatie houdt zich in hoofdzaak bezig met het onafhankelijk (d.i. niet gestuurd, autonoom) verrichten van fundamenteel onderzoek, industrieel onderzoek of experimentele ontwikkeling en/of met het breed verspreiden van de resultaten van boven bedoeld onafhankelijk onderzoek door middel van onderwijs, publicaties of kennisoverdracht.
- De organisatie voert indien zij naast niet-economische activiteiten ook economische activiteiten uitoefent, een gescheiden boekhouding op het vlak van de kosten, de financiering en de opbrengsten gelinkt aan elk type activiteit. In elk geval garandeert de organisatie dat overheidsfinanciering bedoeld voor de primaire, niet-economische activiteiten van de organisatie niet terecht komt in de financieringsstroom van de economische activiteiten van de organisatie. Daarnaast garandeert de organisatie dat opbrengsten gegeneerd naar aanleiding van het vervullen van de primaire, niet-economische activiteiten, in de boekhouding zichtbaar zijn en op een retraceerbare manier worden aangewend voor de vervulling van nieuwe, primaire niet-economische activiteiten van de organisatie, te weten nieuwe activiteiten van onafhankelijk onderzoek of disseminatie-activiteiten van de organisatie (herinvesteringsvereiste).
- De organisatie biedt de onderzoeksresultaten gegeneerd in onafhankelijk onderzoek of hieraan gelinkte dienstverlening aan op niet-discriminatoire basis aan elke potentieel geïnteresseerde onderneming in de Europese Unie en dit steeds aan dezelfde (marktconforme) condities. Een differentiatie in aangerekende prijs kan enkel te maken hebben met het in mindering brengen op de marktprijs van de door de klant reeds gedane bijdrage.

Ik verklaar hierbij tevens dat de aanvragende organisatie ten allen tijde de vervulling van deze criteria door de organisatie kan argumenteren en staven zowel op moment van de indiening van een projectaanvraag als tijdens de looptijd van de contractuele verplichtingen verbonden aan deelname aan een programma met steuntoekenning aan organisaties voor onderzoek en kennisverspreiding voor de uitvoering van niet-economische activiteiten, alsook bij controles na projectuitvoering. Ik verklaar VLAIO onverwijld op de hoogte te brengen ingeval zij door de strategie of de werking van haar organisatie de vervulling van voorgaande criteria, in het bijzonder doch niet uitsluitend de vereiste van afwezigheid van preferente toegang tot de resultaten van onderzoek verricht door haar entiteit handelend als organisatie voor onderzoek en kennisverspreiding, niet meer kan nakomen.

Ik erken dat niet-vervulling van de boven vernoemde criteria van organisatie voor onderzoek en kennisverspreiding alsook van de voorschriften gelinkt aan deze kwalificatie van organisatie voor onderzoek en kennisverspreiding neerkomt op een inbreuk op de Europese regelgeving van staatssteun O&O&I en gelijkstaat aan onwettige steun met terugvordering als gevolg. Deze terugvordering kan afhankelijk van de inbreuk gebeuren van de subsidieontvanger alsook van de (samenwerkende) ondernemingen/organisaties.

(1) Kaderregeling (2022/C 414/01) van 19 oktober 2022 betreffende staatssteun voor onderzoek, ontwikkeling en innovatie. Concreet wordt een organisatie voor onderzoek en kennisverspreiding in bovengenoemd punt 16, ff) van de Kaderregeling O&O&I als volgt omschreven: "organisatie voor onderzoek en kennisverspreiding" of "onderzoeksorganisatie": een entiteit (zoals universiteiten of onderzoeksinstituten, agentschappen voor technologieoverdracht, innovatieintermediairs, entiteiten voor fysieke of virtuele onderzoeksgerichte samenwerking), ongeacht haar rechtsvorm (publiek- of privaatrechtelijke organisatie) of financieringswijze, die zich in hoofdzaak bezighoudt met het onafhankelijk verrichten van fundamenteel onderzoek, industrieel onderzoek of experimentele ontwikkeling, of met het breed verspreiden van de resultaten van die activiteiten door middel van onderwijs, publicaties of kennisoverdracht. Wanneer dit soort entiteit ook economische activiteiten uitoefent, moet met betrekking tot de financiering van, de kosten van en de inkomsten uit die economische activiteiten een gescheiden boekhouding worden gevoerd. Ondernemingen die een beslissende invloed op dit soort entiteit kunnen uitoefenen in hun hoedanigheid van bijvoorbeeld aandeelhouder of lid van de organisatie, mogen geen preferente toegang tot de door deze entiteit verkregen onderzoeksresultaten genieten.

I declare that I have taken note of the characteristics of the programme, the content of the project and that I will devote the necessary resources to the implementation of the project.

I declare that, when a contract is subcontracted to a research organisation, the company reimburses the service provided at the market price or fully reimburses the costs and pays a reasonable margin in addition.

I declare that no other governmental support was requested or obtained for this project.

Clear agreements have been made between the project partners regarding the project. These agreements are submitted to VLAIO, acting for the Fund for Innovation and Entrepreneurship, no later than the deadline set in the call document. Once the project has been approved, these will be further elaborated in a cooperation agreement.

I declare that I have taken note of the project application and the modalities of such project application as described in the manual of the Agency for Innovation and Business, acting for the Fund for Innovation and Entrepreneurship.

In case of approval of the innovation mandate, I agree that the project will be carried out by the candidate mandate holder and that guidance will be provided by the industrial promoter(s) and the scientific promoter(s). The activities of the promoters imply that at the request of the Agency for Innovation and Entrepreneurship, acting for the Fund for Innovation and Entrepreneurship, or at the request of the candidate holder, the promoters concerned are available to consult each other on the progress of the project, to advise on interim reports, publications and the valorisation process of the research.

I agree to the activities being carried out as stated in the accompanying project application.

Submitter

You are a legal representative or mandated of the legal representative and want to submit the application: complete the declaration above, complete your data as submitter with your e-mail address, go further and click on "Submit" under the overview of the provided information.

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(for the university this means that you are the rector or his/her authorized representative!)

First name

Name

E-mail

E-mail

Previous

Next

Project information

1


2

3

4

Project information

General information

Project title	<input type="text" value="Project"/>
Keywords	<input type="text" value="Keywords- maximum 5"/>
Start date	<input type="text" value="Start date"/> 
Duration in months	<input type="text" value="number of months"/>
Application for a Frank De Winne mandate	<input type="radio"/> Yes <input checked="" type="radio"/> No
This project is a resubmission	<input type="radio"/> Yes <input checked="" type="radio"/> No
Employment	<input checked="" type="radio"/> Full-time <input type="radio"/> Part-time

Project description


Please download the following [MS Word template](#), fill it in and upload it below.

 [Add attachment](#)
Drag attachment here to add

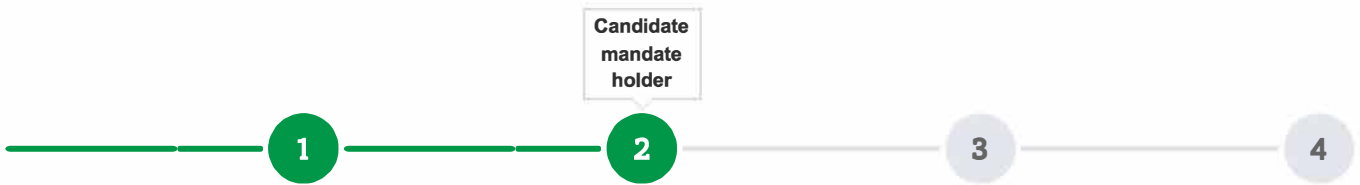
Cooperation agreement

The cooperation agreement is preferably immediatly part of this application, but can also be submitted to the Agency at the latest on the deadline mentioned in the [application procedure](#).

Version	<input checked="" type="radio"/> This is the final version <input type="radio"/> This is a preliminary version <input type="radio"/> This document is missing, but will be delivered to the Agency before the deadline
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 [Add attachment](#)
Drag attachment here to add

Next



Candidate mandate holder

The candidate-mandatory is the person who will carry out the research program under the supervision of the industrial mentor and the scientific promotor.

Personal details

First name	<input type="text"/>
Name	<input type="text"/>
Gender	<input type="radio"/> M <input type="radio"/> F <input type="radio"/> X
Birth date	<input type="text" value="Birth date"/> <input type="button" value="📅"/>
Birthplace	<input type="text" value="Birthplace"/>
Nationality	<input type="text" value="Nationality"/>

Personal address data

Street	<input type="text" value="Street"/>
Number	<input type="text" value="Number"/>
Box	<input type="text" value="Box"/>
Postalcode	<input type="text" value="Postalcode"/>
City	<input type="text" value="City"/>
Country	<input type="text" value="België"/>
Phone	<input type="text" value="🇧🇪 Phone"/>
E-mail	<input type="text" value="E-mail"/>

Education

Relevant master's degree	<input type="text" value="Most relevant master's degree"/>
Year of graduation	<input type="text" value="Year of graduation"/>

PhD

PhD title	<input type="text" value="PhD title"/>
PhD defence date	<input type="text" value="PhD defence"/> <input type="button" value="📅"/>

PhD has not yet been obtained, but this will be done in the near future

Upload a copy of your PhD degree.

[📎 Add attachment](#)
Drag attachment here to add

Expertise regarding the proposed project

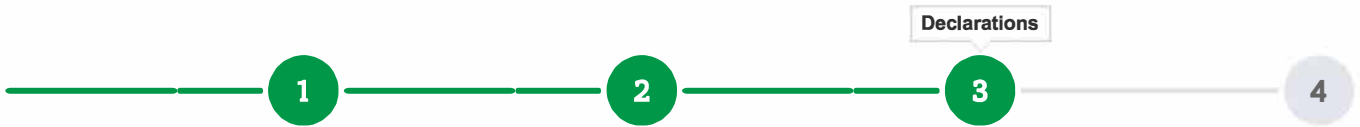
Please download the following [MS Word template](#), fill it in and upload below.

[📎 Add attachment](#)

Drag attachment here to add

Previous

Next



Declarations

I declare to have knowledge of the project application and the modalities of a project application as described in the manual of Flanders Innovation and Entrepreneurship, hereafter referred to as VLAIO, acting on behalf of the Fund for Innovation and Entrepreneurship.

By submitting this application I declare to have read and to accept the [General Conditions Innovation Support \(version 2020.1\)](#) and the [Program Specific Conditions Innovation Mandates phase 1+2 \(version 2019.1\)](#). I also accept that the Decision to Award a Grant may contain additional special conditions.

I give VLAIO, acting on behalf of the Fund for Innovation and Entrepreneurship, the permission to carry out any necessary enquiries that are required for the evaluation of this project application.

I declare that no other governmental support was requested or obtained for this project.

In case of approval of the innovation mandate, I agree that the support is provided by the industrial promoter(s) and the scientific promoter(s). The activities of the promoters imply that at the request of the Agency for Innovation and Entrepreneurship, acting for the Fund for Innovation and Entrepreneurship, or at the request of the candidate holder, the promoters concerned are available to consult each other on the progress of the project, to advise on interim reports, publications and the valorisation process of the research.

I agree to the activities being carried out as stated in the accompanying project application.

Submitter - candidate mandate holder

First name

Name

E-mail

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